

ENERGY ASSISTANCE 2017 / 2018

To apply for assistance, call the Community Renewal Team at: **860-560-5800** to schedule a Manchester appointment. A staff member will conduct a brief screening to determine if you are eligible. You will then be given an appointment. All appointments take place at 479 Main Street in Manchester.

You should bring the following to your appointment:

_____ **Social Security cards** of all household members and **D.O.B.'s** – **ID for the person who is applying.**

_____ Name, address and phone number of your **landlord**;

_____ **Complete** copy of **all** your most recent **Bank Statements**: if another person's name appears on the statement, you must provide documentation of their address; **(your name & Banks stamp MUST appear on print-outs with all pages)** **WE DO NOT ACCEPT TRANSACTION HISTORIES**

_____ **Current** copy of your **heating bill** if gas and current copy of your **Eversource bill**.

_____ Documentation of **ALL household income** for **four consecutive weeks prior to your appointment**.

Including: Paystubs, SSI or SSDI, Unemployment printout, Bank Statements showing deposits, child support or a printout from the State DSS for TFA recipients; **[Pension cannot be taken from bank statement (1099's , check stubs/ an original letter from pension company are acceptable for pension)**

If you have a Pay Pal account or GoFundMe account you must provide a statement for that.

_____ **Current** rent receipt or a copy of your lease if your heat is included with your rent.

Please bring a Mortgage statement if you are a homeowner. **If no mortgage, bring property taxes.**

_____ Proof of **subsidized housing** (if you receive it)

**** Asset forms** need to be completed by intake worker for **all** household members 18+. If they have a bank account, bring their most recent one **(all pages)**

Your appointment will last 20-30 minutes. The Community Renewal Team will notify you within 45 days as to whether you have been awarded a benefit and the amount of your benefit. The benefit amount will go directly to your heating company and will appear as a credit on your heating statement or oil delivery. Everyone who applies for Energy Assistance is **expected to make monthly payments** towards their heating bills and to participate in CNG's and EVER-SOURCE's Matching Payment Program.

Income Guidelines (Family Size and Income Amount)						
1	2	3	4	5	6	7
\$34,366	\$44,941	\$55,515	\$66,089	\$76,663	87,237	\$89,220

Appointment Date: _____ Time: _____