

# ENERGY ASSISTANCE 2016 / 2017

To apply for assistance, call the Community Renewal Team at: **860-560-5800** to schedule a Manchester appointment. A staff member will conduct a brief screening to determine if you are eligible. You will then be given an appointment. All appointments take place at 479 Main Street in Manchester.

You should bring the following to your appointment:

\_\_\_\_ **Social Security cards** of all household members and **D.O.B.'s – ID for the person who is applying.**

\_\_\_\_ Name, address and phone number of your **landlord;**

\_\_\_\_ **Complete** copy of all your most recent **Bank Statements:** if another person's name appears on the statement, you must provide documentation of their address; (*your name & Banks stamp MUST appear on print-outs with all pages*) to be accepted.

\_\_\_\_ **Current** copy of your **heating bill** if gas and current copy of your **Eversource bill.**

The bill must be in the name of a household member over the age of 18. Bring the name and address of your oil company if you heat with oil.

\_\_\_\_ Documentation of **ALL household income** for **four consecutive weeks prior to your appointment.**

Including: Paystubs, SSI or SSDI, Unemployment printout, Bank Statements showing deposits, child support or a printout from the State DSS for TFA recipients; [**Pension** income cannot be taken from bank statement unless applicant is 70+ years of age (1099's or check stubs are acceptable for pension)]

\_\_\_\_ **Current** rent receipt or a copy of your lease if your heat is included with your rent.

Please bring a Mortgage statement if you are a homeowner. **If no mortgage, bring property taxes.**

\_\_\_\_ Proof of **subsidized housing** (if you receive it)

**\*\* Asset forms** need to be completed by intake worker for **all** household members 18+. If they have a bank account, bring their most recent one (**all pages**)

Your appointment will last 20-30 minutes. The Community Renewal Team will notify you within 45 days as to whether you have been awarded a benefit and the amount of your benefit. The benefit amount will go directly to your heating company and will appear as a credit on your next heating statement or oil delivery. Everyone who applies for Energy Assistance is **expected to make monthly payments** towards their heating bills and to participate in CNG's and EVERSOURCE's Matching Payment Program.

Income Guidelines (Family Size and Income Amount)						
1	2	3	4	5	6	7
\$32,515	\$42,519	\$52,524	\$62,528	\$72,532	\$82,537	\$84,413

APPOINTMENT DATE \_\_\_\_\_

TIME \_\_\_\_\_